



RENTAL APPLICATION
(Each adult must file a separate application)

Date _____

PERSONAL INFORMATION
APPLICANT

Last _____ First _____ Middle _____ Jr./Sr. _____ Social Security Number _____ Check if over 18 years of age

DRIVER'S LICENSE NUMBER _____ ISSUING STATE _____

NAMES OF ALL OTHER RESIDENTS:

Last _____	First _____	Middle _____	Relationship To You _____	Date of Birth (If Minor) _____
Last _____	First _____	Middle _____	Relationship To You _____	Date of Birth (If Minor) _____
Last _____	First _____	Middle _____	Relationship To You _____	Date of Birth (If Minor) _____
Last _____	First _____	Middle _____	Relationship To You _____	Date of Birth (If Minor) _____

Present Address Street _____ City _____ State _____ Zip Code _____

Present Phone Numbers Home _____ Cell _____ Other _____

RESIDENCE HISTORY

Check One: Own: Date of Current Occupancy From _____ Month _____ Year _____ to _____ Month _____ Year _____ \$ _____ Mortgage Payment
 Rent: Date of Current Occupancy From _____ Month _____ Year _____ to _____ Month _____ Year _____ \$ _____ Rent Payment

Present Landlord Name _____ Address _____ City _____ State _____ Zip Code _____ Phone _____

Previous Landlord Name _____ Address _____ City _____ State _____ Zip Code _____ Phone _____

Occupancy From _____ Month _____ Year _____ to _____ Month _____ Year _____ \$ _____ Rent Payment

EMPLOYMENT HISTORY

Current Employer _____ Position _____

Address _____ Phone _____

Supervisor _____ Length of Employment _____ Annual Salary _____

Other Sources of Income (i.e. Social Security, Retirement Fund, Disability, Workman's Comp., Pension, Alimony/Child Support, Investments, etc.)

Type _____ Amount _____ Type _____ Amount _____

Former Employer _____ Occupation _____
(if employed at current employer for less than six (6) months)

Dates of Employment _____ Annual Salary _____

Do you have: Checking Account Savings Account

Number of Indoor Cats _____ (if applicable)

In Case of Emergency Notify : _____ Name _____ Address _____ Phone/Cell _____

The Applicant hereby grants permission to carry out necessary credit checks to verify the information contained in the application. Applicant agrees the information set forth on the application is true and complete, and any misrepresentation on this application will constitute a default under the lease or Rental Agreement between the parties. The deposit taken with this application is to be applied to the Security Deposit. If the applicant fails to execute a lease, the deposit shall be retained by the owner as liquidated damages. However, the owner will refund the deposit if he rejects this application. The rental agent is only authorized to show the apartment for rent and has no authority to make any representations concerning the premises.

Deposit w/ Application _____

Dated _____

Agents Signature _____

Applicant's Signature _____

CREDIT VERIFICATION

I, _____, hereby authorize Highwood Village to perform a credit investigation.
(Applicant's Name)

Applicant Signature: _____ Date: _____

.....

Dear Applicant:

Please complete the bottom sections of this verification form in its entirety. All information pertaining to your credit history will be held in strict confidence.

Thank you,

Highwood Village Management

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Applicant Name: _____ (First) _____ (M.I.) _____ (Last)

Social Security Number: _____

Date of Birth: _____

CURRENT ADDRESS:
Number and Street: _____

City: _____ State: _____ Zip Code: _____

Landlord Name (if applicable): _____

Resided From: _____ To: _____

PREVIOUS ADDRESS:
Number and Street: _____

City: _____ State: _____ Zip Code: _____

Landlord Name (if applicable): _____

Resided From: _____ To: _____

VERIFICATION OF EMPLOYMENT

I hereby authorize _____ to release all employment information listed below to Highwood Village Apartments.

Applicant Signature: _____ Date: _____

TO WHOM IT MAY CONCERN:

_____ has applied for an apartment at our rental community and has given your name as a reference.

We would appreciate your courtesy in providing us the information requested below, and any other knowledge or information concerning the applicant which you feel may be of interest to a landlord.
Your reply will be treated confidentially.

Final action on the application will be deferred until your reply is received. Kindly complete this form and fax back to 603-641-2818 or return via mail to Highwood Village Apartments, 174 Saint Anselm's Drive, Goffstown, NH 03045. If you have any questions, or if we can be of any assistance, please call our Management Office at 603-624-8486.

Thank you in advance for your response to our request.

Highwood Village Management Representative

Applicant's Home Address: _____

Length of Employment: _____

Position/Job Held: _____

Present rate of pay: \$ _____ gross amount per _____ week/hour/yearly

Avg. number of hours worked per week? _____ (reg.) _____ (overtime)

Present rate of pay for Overtime? \$ _____

Other Income- Tips/Commissions, please specify type: _____

\$ _____ /month \$ _____ /year

Additional comments _____

Signature of Employer _____ Title _____
Date _____

VERIFICATION OF CURRENT LANDLORD

I herby authorize _____ to release all infomation regarding my tenancy as indicated below to Highwood Village.

Applicant Signature _____ Date _____

TO WHOM IT MAY CONCERN:

_____ has recently applied for an apartment at our rental community and your name has been given as a landlord reference. We would appreciate your courtesy in providing us the information requested below. Your reply will be treated confidentially.

Final action on the application will be deferred until your reply is received. Kindly complete this form and fax back to 603-641-2818 or return via mail to Highwood Village Apartments, 174 Saint Anselm's Drive, Goffstown, NH 03045. If you have any questions, or if we can be of any assistance, please call our Management Office at (603) 624-8486.

Thank you in advance for your immediate response to our request.

Highwood Village Management Representative

1. Date moved in: _____ Date moved out: _____
2. Does the applicant have a lease with you, and did they stay for the full term? _____
3. What is the applicant's monthly rent? _____
4. How many times was the tenant late? _____ More than 30 days? _____
5. Does the applicant leave owing rent/damages? _____
6. Condition of residence when vacated? _____
7. What is the household composition per your records? _____
8. Have you received complaints from other residents about the applicant?
If so, please explain _____
9. Would you recommend the applicant as a tenant? _____ If not, please explain _____
10. Any additional comments? _____

Signature of Landlord: _____
Name: _____
Date: _____